

# Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 19, 2021

WEB MEETING @ <https://us02web.zoom.us/j/89881543177>  
CALL-IN @ + 1-312-626-6799 Passcode:89881543177#

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## 6:30pm Work Study Session

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1. Officials Reports
2. Discussion of Agenda Items

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## 7:00 pm Regular Meeting

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### *Pledge of Allegiance*

**Roll Call:**

Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated May 5, 2021
2. Regular City Council Meeting Minutes dated May 5, 2021
3. Public Hearing Proposed Water/Sewer Rate Increase minutes May 5, 2021
4. Public Hearing Southgate-Wyandotte Drainage Dist. May 5, 2021
5. Public Hearing Mayor's Proposed Budget May 5, 2021

**Scheduled Persons in the Audience:**

**Consideration of Bids:**

**Scheduled Hearings:**

**Communications "A" –**

1. Memo from ACA/Finance Director; Re: Mayor's 2021/2022 Proposed Budget Page 9
2. Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Page 13
3. Letter from Mayor; Re: Appointments to Library Commission Page 14
4. Letter from Mayor; Re: Appointment to Board of Review Page 15
5. Letter from Mayor; Re: Carpeting at District Court Page 16
6. Memo from Clerk; Re: Ordinance Update Page 23

**Communications "B" – (Receive and File)**

**Ordinances:**

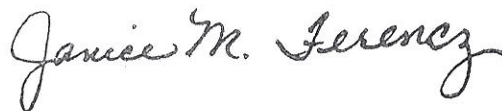
**Old Business:**

**New Business:**

**Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1425 \$ 1,367,864.88**

**Adjournment:**



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**Janice M. Ferencz, City Clerk**

# City of Southgate

## PUBLIC HEARING

May 5, 2021

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### **REGARDING: Proposed Water/Sewer Rate Increase**

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A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 5, 2021 and was called to order at 7:13 P.M. by Council President John Graziani.  
**(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO WAYNE COUNTY AND LOCAL STATE OF EMERGENCY.)**

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Present: Bill Colovos (Southgate), Mark Farrah (Southgate), Karen George (Southgate), John Graziani (Southgate), Phillip Rauch (Southgate), Chris Rollet (Southgate).

Absent: \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Bob Casanova, Acting Director of Public Services Kevin Anderson and Parks & Recreation Director Julie Goddard.

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***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Proposed Water/Sewer Rate Increase.***

Moved by Rauch, supported by Rollet, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council. There were no comments or questions.

Moved by Rauch, supported by George, RESOLVED, that this Public Hearing be closed at 7:05 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

# City of Southgate

## PUBLIC HEARING

May 5, 2021

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### **REGARDING: Southgate-Wyandotte Drainage District**

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A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 5, 2021 and was called to order at 7:11 P.M. by Council President John Graziani.  
**(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO WAYNE COUNTY AND LOCAL STATE OF EMERGENCY.)**

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Present: Bill Colovos (Southgate), Mark Farrah (Southgate), Karen George (Southgate), John Graziani (Southgate), Phillip Rauch (Southgate), Chris Rollet (Southgate).

Absent: \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Bob Casanova, Acting Director of Public Services Kevin Anderson and Parks & Recreation Director Julie Goddard.

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***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Southgate-Wyandotte Drainage District.***

Moved by Rauch, supported by George, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council. There were no comments or questions.

Moved by Rauch, supported by George, RESOLVED, that this Public Hearing be closed at 7:15 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

# City of Southgate

## PUBLIC HEARING

May 5, 2021

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### **REGARDING: Mayor's Proposed Budget**

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A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 5, 2021 and was called to order at 7:06 P.M. by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO WAYNE COUNTY AND LOCAL STATE OF EMERGENCY.)**

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Present: Bill Colovos (Southgate), Mark Farrah (Southgate), Karen George (Southgate), John Graziani (Southgate), Phillip Rauch (Southgate), Chris Rollet (Southgate).

Absent: \*Dale Zamecki, excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Bob Casanova, Acting Director of Public Services Kevin Anderson and Parks & Recreation Director Julie Goddard.

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***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Mayor's Proposed Budget 2021-2022.***

Moved by Rauch, supported by George, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council. Discussion took place.

Moved by Colovos, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:11 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

## Work Study Session

May 5, 2021

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*An Informal Meeting of the Council of the City of Southgate was held on May 5, 2021 at 6:30 P.M (Due to the Covid-19 virus, this meeting was via Zoom pursuant to our Local State of Emergency to co-inside with Wayne County.*

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Present: Bill Colovos (Southgate), Karen George (Southgate), John Graziani (Southgate), Mark Farrah (Southgate), Phil Rauch (Southgate) Chris Rollet (Southgate)

Absent: \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard

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*Discussed the following agenda items:*

- Bid for Lead Water Replacement
- Public Hearing for Water, Sewer and Capital Improvement (sewer only) rate increase
- Public Hearing for the Proposed Budget for 2021-2022 Year
- Public Hearing for the Southgate/Wyandotte Drainage District User Charge
- Sale of forfeited vehicles
- Compensation Commission proposed new rates for elected officials

This meeting ended at 6:43 pm.

# City of Southgate

## Regular City Council Meeting

### May 5, 2021

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 5, 2021 and was called to order at 7:00 PM by Council President John Graziani (**DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO WAYNE COUNTY AND LOCAL STATE OF EMERGENCY.**)

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos (Southgate), Karen George (Southgate), John Graziani (Southgate), Mark Farrah (Southgate), Phil Rauch (Southgate) Chris Rollet (Southgate)

Absent: Dale Zamecki\*, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

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#### **Minutes:**

Moved by Rauch, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated April 21, 2021 be approved as presented. Carried unanimously.

Moved by Colovos, supported by Rollet, RESOLVED, that the minutes of the Regular City Council Meeting dated April 21, 2021 be approved as presented. Carried unanimously.

#### **Consideration of Bids:**

1. Letter from Mayor; Re: 2021 Lead Water Service Replacement Program moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council awards the bid for the 2021 Lead Water Service Replacement Program to RDC Construction Services (220 W. Congress, 2<sup>nd</sup> Floor, Detroit, MI 48226) in the amount of \$46,516 with a 15% contingency of \$6,977.40 for a total of \$53,493.40.

Motion carried unanimously.

#### **Scheduled Hearings:**

1. Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase:

Moved by Rauch, supported by Rollet, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:03 p.m. to discuss the proposed water/sewer rate increase.

Moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:05 p.m.

Motion carried unanimously.

## Regular City Council Meeting May 5, 2021

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2. **Memo from ACA/Finance Director; Re: Mayor's 2021/2022 Proposed Budget:**

Moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:06 p.m. to discuss the Mayor's 2021/2022 proposed budget.

Moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:11 p.m.

Motion carried unanimously.

3. **Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Public Hearing:**

Moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:11 p.m. to discuss User Charge System for Southgate-Wyandotte Drainage District.

Moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:15 p.m.

Motion carried unanimously.

### **Communications "A":**

1. Memo from ACA/Finance Director; Re: Water, Sewer and Capital Rate Increase moved by Farrah, supported by Rollet, RESOLVED THAT the Southgate City Council hereby approves the proposed Sewer Rate establish the new Sewer rate at \$31.43 per 1,000 cubic feet.

Motion carried unanimously.

2. Memo from Director of Public Safety; Re: Proposed Sale of Forfeited Vehicles moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby authorizes the sale of the following forfeited vehicles:

|                    |    |                   |
|--------------------|----|-------------------|
| 1. 2013 HYUNDAI    | 4D | 5NPEC4AC5DH552079 |
| 2. 2012 NISSAN     | 4D | 3N1AB6AP0CL625165 |
| 3. 2008 LEXUS      | 4D | JTHBJ46G782199855 |
| 4. 2013 VOLKSWAGON | 4D | 1VWAP7A30DC006979 |
| 5. 2004 LEXUS      | 4D | JTHBA30G945019948 |
| 6. 2013 RAM        | PU | 1C6RR7GTXDS533769 |
| 7. 2003 MERCURY    | 4D | 2MEFM74W03X692450 |
| 8. 2006 NISSAN     | PU | 1N6AA06A16N566758 |

Motion carried unanimously.

### **Communications "B":**

1. Letter from Compensation Commission; Re: Elected Officials Salary Increases moved by Rollet,

Objection to motion. NO SUPPORT GIVEN; therefore, motion fails.

# Regular City Council Meeting

## May 5, 2021

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### **New Business:**

Moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby turns down the Compensation Commission's recommendation to increase the elected officials' salaries.

Motion carried unanimously.

### **Unscheduled Persons in the Audience:**

1. April Wrona, 15651 McCann, Southgate, MI addressed the Council for food truck approval at two private events to be held on June 5<sup>th</sup> and June 8<sup>th</sup> for the students and their families at Allen School. Discussion took place about the events.

Moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council hereby grants permission for food trucks to be utilized for the aforementioned private events.

Motion carried unanimously.

### **Claims and Accounts:**

Moved by Farrah, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1424 in the amount of \$641,732.82.

Motion carried unanimously.

### **Adjournment:**

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:38 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



- CITY COUNCIL -

JOHN GRAZIANI  
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

## City of Southgate

### MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 11, 2021

RE: Proposed FY 2021/2022 Budget

Pursuant to the Proposed Budget Hearing held on May 5, 2021 the following are the proposed Millage rates to be levied for the 2021/2022 Fiscal Year Budget.

|                    |               |
|--------------------|---------------|
| General Operating  | 10.1022       |
| Rubbish            | 2.4242        |
| Act 345 Retirement | 10.3360       |
| Act 359 of 1925    | 0.0650        |
| Parks & Rec 2017   | 0.9966        |
| Library            | .8800         |
| Roads              | <u>1.9268</u> |
| Total Summer Levy  | 26.7308       |

The Headlee Tax Limitation has forced us to roll back the Operation Levy to no more than 10.1022 and our Rubbish Levy to no more than 2.4242. Act 359 of 1925 Levy no more than \$50,000 per year. Act 345 Retirement levies is exempt from Headlee rollbacks.

In addition, relative to the proposed budget, a motion is required in order to levy the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2021 through June 30, 2022.

A resolution (attached) adopting the Proposed Budget for fiscal year 2021-2022; also a resolution authorizing the establishment of the above Millage rates and the 1% administration fee is requested.

*City of Southgate*  
County of Wayne, State of Michigan

No.

**RESOLUTION**

At a meeting of the Southgate City Council called to order by Council President John Graziani on May 19, 2021 at 7:00 P.M. the following resolution was offered:

Moved by \_\_\_\_\_, supported by \_\_\_\_\_,

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2021/2022 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2021/2022 Fiscal year Budget:

|                     |               |
|---------------------|---------------|
| General Operating   | 10.1022       |
| Rubbish             | 2.4242        |
| Act 345 Retirement  | 10.3360       |
| Library             | .8800         |
| Parks & Rec of 2017 | 0.9966        |
| Act 359 of 1925     | 0.0650        |
| Roads               | <u>1.9268</u> |

Total Summer Levy    26.7308

WHEREAS, the Mayor's proposed budget for fiscal year 2021/2022 was submitted on March 26, 2021 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 5, 2021 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2021/2022; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2021/2022 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2021.

1.     ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

**101 General Fund Revenues**

|                               |            |
|-------------------------------|------------|
| Taxes                         | 17,282,460 |
| Licenses and Fees             | 729,250    |
| State Revenue Sharing         | 3,795,477  |
| Charges for Services          | 634,400    |
| Fines and Forfeits            | 1,336,000  |
| Interest, Rents and Royalties | 660,000    |

|                      |                   |
|----------------------|-------------------|
| Miscellaneous        | 70,000            |
| Transfers-In         | 1,205,359         |
| <b>Total Revenue</b> | <b>25,712,946</b> |

**101 General Fund Expenditures**

| <u>Department #</u>       | <u>Name</u>                       | <u>Budget</u>     |
|---------------------------|-----------------------------------|-------------------|
| 101                       | City Council                      | 38,558            |
| 136                       | District Court                    | 1,317,763         |
| 171                       | Executive                         | 259,705           |
| 191                       | Elections                         | 23,900            |
| 209                       | Assessor                          | 197,250           |
| 210                       | Attorney                          | 151,500           |
| 215                       | City Clerk                        | 165,158           |
| 220                       | Municipal Employees Civil Service | 500               |
| 221                       | Police and Fire Civil Service     | 11,500            |
| 223                       | Finance                           | 493,463           |
| 253                       | Treasurer                         | 241,918           |
| 299                       | General Government                | 3,429,802         |
| 301                       | Police Department                 | 8,611,411         |
| 336                       | Fire Department                   | 4,958,008         |
| 371                       | Building                          | 589,176           |
| 400                       | Planning Commission               | 18,500            |
| 426                       | Police Reserves                   | 5,040             |
| 441                       | Public Services                   | 1,898,982         |
| 442                       | City Garage                       | 612,086           |
| 528                       | Sanitation                        | 1,597,750         |
| 672                       | Senior Citizen                    | 84,972            |
| 751                       | Recreation                        | 603,652           |
| 803                       | Historical Museum                 | 2,200             |
| 965                       | Transfers-Out                     | 400,000           |
| <b>Total Expenditures</b> |                                   | <b>25,712,794</b> |

| <u>Fund #</u> | <u>Name</u>                         | <u>Budget Expend.</u> |
|---------------|-------------------------------------|-----------------------|
| 202           | Major Street                        | 1,532,552             |
| 203           | Local Street                        | 719,000               |
| 204           | Municipal Street                    | 605,000               |
| 208           | Park & Recreation                   | 688,020               |
| 211           | Southgate/Wyandotte O & M           | 5,000,000             |
| 245           | Water and Sewer Public Improvements | 1,000,000             |
| 246           | District Court Public Improvements  | 65,000                |
| 248           | CDBG                                | 40,000                |
| 260           | Indigent Defense                    | 186,266               |
| 249           | Building Dept.                      | 180,000               |
| 271           | Library                             | 652,071               |
| 305           | Building Authority                  | 772,030               |
| 494           | DDA                                 | 239,796               |
| 495           | TIFA                                | 711,813               |
| 584           | Golf Course                         | 337,800               |
| 591           | Water and Sewer                     | 10,388,260            |
| 677           | Workers Comp                        | 120,000               |

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 19, 2021.

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City Clerk

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

### MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 11, 2021

RE: Southgate-Wyandotte Drainage District User Charge

Under a separate transmittal, you have previously held the Public Hearing on May 5, 2021 for the Southgate-Wyandotte Drainage District regarding the 2021/2022 special assessments.

It is recommended that City Council adopt a resolution, which approves the 2021/2022 fiscal year apportionment for the City of Southgate in the amount of \$1,328,000.00.

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
Council President

MARK FARRAH

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DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

April 30, 2021

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointment:

**Library Commission – expiring April 2024**

|              |                 |
|--------------|-----------------|
| David Grubbs | 12895 Edison    |
| Kim Guentner | 12122 Churchill |

Your concurrence on these appointments is greatly appreciated.

Sincerely,

  
Joseph G. Kuspa  
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

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BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

April 30, 2021

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

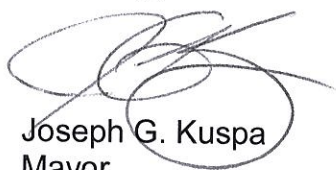
Please be advised I have made the following appointment:

**Board of Review – for a term expiring June 2024**

Maria Schieltz                      18705 Walnut

Your concurrence on this appointment is greatly appreciated.

Sincerely,



Joseph G. Kuspa  
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

May 12, 2021

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Carpeting at the District Court

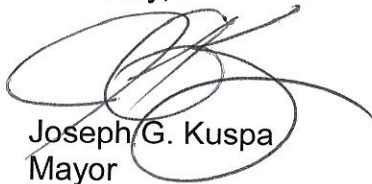
Ladies and Gentlemen:

It is recommended by the Court Administrator and I concur, that the purchase of carpeting for various areas in the Court be awarded to Jabro Carpet One in the amount of \$19,222.29. Jabro was awarded the bid for the carpeting purchased for the Library last year and they have agreed to match that pricing for the Court.

Sufficient funds are available in the Court Capital Improvement Fund to cover costs associated with this purchase.

Your favorable consideration of this matter is requested.

Sincerely,

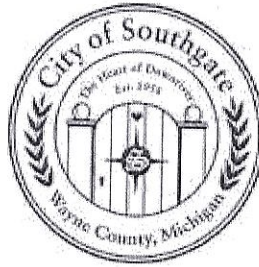
  
Joseph G. Kuspa  
Mayor

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

### MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 12, 2021

RE: Recommendation Court Carpet

I have reviewed the above and concur with the Court Administrator to award this purchase, Jabro Carpet One, Southgate, Michigan in the amount of \$54,291.11. Jabros Carpet was awarded the Library Carpet bid over a year ago and has agree to hold the unit price.

Adequate funds are available in the Court Capital Improvement Fund in budget year 2021/22 to cover this project.

# MEMO

To: Honorable Mayor Kuspa

From: 28<sup>th</sup> District Court

Re: Request for Waiver of bid/Purchase approval

Date: 05/12/2021

Dear Mayor,

The court has been continuously working to update the equipment as well as the interior and exterior appearance of the building. Last year the City went to bid for all new carpet in the Southgate Library. After that project was completed the Police Department and the 28<sup>th</sup> District Court reached out to Jabros Carpet of Southgate who was awarded the Library bid. Jabros Carpet agreed to match the bid award pricing for the Police Department and the 28<sup>th</sup> District Court. The Court working within the budget completed carpet in two offices in the court house in December of 2020.

I spoke to Gloria Jabro in February of 2021, she has agreed to honor the 2020 pricing in the attached quote to complete the carpet project for the 28<sup>th</sup> District Court. This amount was added to and approved in the 2021-2022 28<sup>th</sup> District Court budget. Once we have council approval the completion of the 28<sup>th</sup> District Court carpet project will commence after July 1, 2021.

It is my recommendation, that the purchase to complete the 28<sup>th</sup> District Court carpet project be awarded to, Jabros Carpet One, 13460 Northline Road, Southgate MI 48195 in the amount of \$54,291.11. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on May 19, 2021 for purposes of a waiver of bid request and purchase approval.

Sincerely,



Jeffrey M. Smith  
28<sup>th</sup> District Court Administrator

cc: Finance Director, City Administrator, Judge Mullins, Deputy Court Administrator Hoagland

JABROS CARPET ONE  
13460 NORTHLINE ROAD  
SOUTHGATE MI 48195  
(734) 285-0110 Fax (734) 285-1646

Page 1

ES002140

QUOTE

|                                                                                      |                                                                                      |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Sold To</b><br>28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 | <b>Ship To</b><br>28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|

|                               |                                |                                           |                                 |
|-------------------------------|--------------------------------|-------------------------------------------|---------------------------------|
| <b>Quote Date</b><br>12/14/20 | <b>Tele #1</b><br>734-231-7995 | <b>PO Number</b><br>OFFICES & 2 CONF RMS. | <b>Quote Number</b><br>ES002140 |
|-------------------------------|--------------------------------|-------------------------------------------|---------------------------------|

| Inventory | Style/Item                      | Color/Description | Quantity Units | Price    | Extension |
|-----------|---------------------------------|-------------------|----------------|----------|-----------|
| L0166     | BIG SPLASH! PL                  | BELLY FLOP        | 474.66 SY      | 28.50    | 13,527.92 |
| 40C7      | COVE BASE 4" RUBBER/VINYL ROPPE | TO BE DETERMINED  | 960.00 LF      | 0.92     | 883.20    |
| 5100      | 700 SERIES                      |                   |                |          |           |
|           | 5100 PRESSURE SENSITIVE CARPET  | 4 GALLON          | 6.00 SF        | 110.00   | 660.00    |
|           | TILE ADHESIVE                   |                   |                |          |           |
|           | C.D. RIP AND DISPOSAL           |                   | 474.00 SY      | 5.25     | 2,488.50  |
|           | RIP AND DISPOSE COVE BASE       |                   | 960.00 FT      | 0.95     | 912.00    |
|           | INSTALL CARPET TILE             |                   | 474.00 SY      | 9.35     | 4,431.90  |
|           | INSTALL COVE BASE               |                   | 960.00 FT      | 1.40     | 1,344.00  |
|           | MOVE FURNITURE                  |                   | 1.00 EA        | 8,400.00 | 8,400.00  |
|           | Serial No: ALL OFF, 2 CONF RM   |                   |                |          |           |
|           | PER MAN HOUR PREP FLOOR         |                   | 12.00 EA       | 75.00    | 900.00    |
|           | DUMPSTER ON SITE                |                   | 1.00 EA        | 300.00   | 300.00    |

— 12/14/20 —

Sales Representative(s):

LEE SMITH

GLORIA JABRO

1:50PM —

Material: 15,071.12

Service: 18,776.40

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

QUOTE TOTAL: \$33,847.52

JABROS CARPET ONE  
 13460 NORTHLINE ROAD  
 SOUTHGATE MI 48195  
 (734) 285-0110 Fax (734) 285-1646

Page 2

ES002140

**QUOTE**

|                                                                                      |                                |                                                                                      |                                       |
|--------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------|---------------------------------------|
| <b>Sold To</b><br>28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 |                                | <b>Ship To</b><br>28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 |                                       |
| <b>Quote Date</b><br>12/14/20                                                        | <b>Tele #1</b><br>734-231-7995 | <b>PO Number</b><br>OFFICES & 2 CONF RMS.                                            | <b>Quote Number</b><br>ES002140       |
| <b>Inventory</b>                                                                     | <b>Style/Item</b>              | <b>Color/Description</b>                                                             | <b>Quantity Units Price Extension</b> |

This quote includes carot tile for the offices and 2 conference rooms in the courthouse bldg.  
 All prices are quoted in overtime hours. If any of the work can be done during regular business hours, the pricing can abd will be adjusted before final invoicing.

Because the floors are concealed by existing carpet, the floor prep charges are estimated. Again, if less prep is needed, the pricing will be adjusted before final invoicing.  
 Jabro's will handle, large, empty furniture. All paperwork, personal belongings and electronics, such as computers, must be moved by owners before work begins.

Thank you for allowing me to quote this project.

Gloria Jabro

|                          |  |                                 |
|--------------------------|--|---------------------------------|
| — 12/14/20 —             |  | 1:50PM —                        |
| Sales Representative(s): |  | Material: 15,071.12             |
| LEE SMITH                |  | Service: 18,776.40              |
| GLORIA JABRO             |  | Misc. Charges: 0.00             |
|                          |  | Sales Tax: 0.00                 |
|                          |  | Misc. Tax: 0.00                 |
|                          |  | <b>QUOTE TOTAL: \$33,847.52</b> |

JABROS CARPET ONE  
13460 NORTHLINE ROAD  
SOUTHGATE MI 48195  
(734) 285-0110 Fax (734) 285-1646

Page 1

11122020

**QUOTE**

| Sold To                                                            | Ship To                                                            |
|--------------------------------------------------------------------|--------------------------------------------------------------------|
| 28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 | 28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 |

| Quote Date | Tele #1      | PO Number           | Quote Number |
|------------|--------------|---------------------|--------------|
| 12/14/20   | 734-231-7995 | COURTRM AND HALLWAY | 11122020     |

| Inventory    | Style/Item                      | Color/Description | Quantity Units | Price    | Extension |
|--------------|---------------------------------|-------------------|----------------|----------|-----------|
| L0166        | BIG SPLASHI                     | BELLY FLOP        | 324.00 SF      | 1.75     | 567.00    |
| 40C7         | BIG SPLASHI PL                  | BELLY FLOP        | 293.33 SY      | 28.50    | 8,359.95  |
|              | COVE BASE 4" RUBBER/VINYL ROPPE | TO BE DETERMINED  | 600.00 LF      | 0.92     | 552.00    |
|              | 700 SERIES                      |                   |                |          |           |
| PER MAN HOUR | PREP FLOOR                      |                   |                |          |           |
|              | SUPPLY AND INSTALL REDUCER      |                   | 8.00 EA        | 75.00    | 600.00    |
| 5100         | 5100 PRESSURE SENSITIVE CARPET  | 4 GALLON          | 36.00 LF       | 5.25     | 189.00    |
|              | TILE ADHESIVE                   |                   | 4.00 SF        | 110.00   | 440.00    |
| PRO400-4     | PRO400 SUPER PREMIUM FLOOR      | 4 GALLON          |                |          |           |
|              | ADHESIVE                        |                   | 324.00 SF      | 0.25     | 81.00     |
|              | C.D. RIP AND DISPOSAL           |                   | 340.00 SY      | 5.25     | 1,785.00  |
|              | RIP AND DISPOSE COVE BASE       |                   | 600.00 FT      | 0.95     | 570.00    |
|              | UPHOLSTERY STEPS AND PLATFORM   |                   | 1.00 EA        | 675.00   | 675.00    |
| INSTALL COMM | INSTALL COMMER GLUED            |                   | 36.00 SY       | 9.50     | 342.00    |
|              | INSTALL CARPET TILE             |                   | 293.33 SY      | 9.35     | 2,742.64  |
|              | INSTALL COVE BASE               |                   | 600.00 FT      | 1.40     | 840.00    |
|              | MOVE FURNITURE                  |                   | 1.00 EA        | 2,400.00 | 2,400.00  |
| Serial No:   | COURTROOM                       |                   |                |          |           |
|              | DUMPSTER ON SITE                |                   | 1.00 EA        | 300.00   | 300.00    |

— 12/14/20 —

Sales Representative(s):

LEE SMITH

GLORIA JABRO

1:48PM —

Material: 9,999.95

Service: 10,443.64

Misc. Charges: 0.00

Sales Tax: 0.00

Misc. Tax: 0.00

**QUOTE TOTAL: \$20,443.59**

JABROS CARPET ONE  
 13460 NORTHLINE ROAD  
 SOUTHGATE MI 48195  
 (734) 285-0110 Fax (734) 285-1646

Page 2

11122020

**QUOTE**

|                                                                                      |                                |                                                                                      |                                 |
|--------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------|---------------------------------|
| <b>Sold To</b><br>28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 |                                | <b>Ship To</b><br>28TH DISTRICT COURT<br>14720 REAUME PARKWAY<br>SOUTHGATE, MI 48195 |                                 |
| <b>Quote Date</b><br>12/14/20                                                        | <b>Tele #1</b><br>734-231-7995 | <b>PO Number</b><br>COURTRM AND HALLWAY                                              | <b>Quote Number</b><br>11122020 |

| Inventory | Style/Item | Color/Description | Quantity | Units | Price | Extension |
|-----------|------------|-------------------|----------|-------|-------|-----------|
|-----------|------------|-------------------|----------|-------|-------|-----------|

This quote includes the carpet and carpet tile for the Courtroom and the hallways in the courthouse bldg.  
 All prices are quoted in overtime hours.  
 If any work can be done during regular business hours, the pricing can and will be adjusted before final invoicing.

Because the floors are concealed by existing carpet, the floor prep charges are estimated.  
 Again, if less prep is needed, the pricing will be adjusted before final invoicing.  
 Jabro's will handle large, empty furniture.  
 All paperwork, personal belongings and electronics, such as computers must be moved by owners before work begins.

Thank you for allowing me to quote this project.

Gloria Jabro

|                          |                     |                    |
|--------------------------|---------------------|--------------------|
| — 12/14/20 —             |                     | 1:48PM —           |
| Sales Representative(s): | Material:           | 9,999.95           |
| LEE SMITH                | Service:            | 10,443.64          |
| GLORIA JABRO             | Misc. Charges:      | 0.00               |
|                          | Sales Tax:          | 0.00               |
|                          | Misc. Tax:          | 0.00               |
|                          | <b>QUOTE TOTAL:</b> | <b>\$20,443.59</b> |

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

### **MEMORANDUM**

To: Honorable City Council

From: Jan Ferencz, City Clerk

Date: May 13, 2021

Re: Ordinance Update

Please see attached draft ordinance enacting and adopting the 2020 supplement to the Code of Ordinances for the City of Southgate. We ask for your concurrence to adopt this wording into ordinance format.

Thank you.

ORDINANCE NO. 1018  
CITY OF SOUTHGATE  
WAYNE COUNTY, MICHIGAN

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

THE CITY OF SOUTHGATE ORDAINS:

Section 1: That American Legal Publishing, pursuant to authority previously granted by Council, has updated the Codified Ordinances of the City and in so doing has integrated into the Codified Ordinances the following ordinances of a general and permanent nature, passed by Council since the date of the last updating of the Codified Ordinances (December 31, 2019), and the editing, arrangement and numbering of such ordinances and parts of such ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

| <u>Ord. No.</u> | <u>Date</u> | <u>C.O. Section</u> |
|-----------------|-------------|---------------------|
| 19-1009         | 12-18-19    | 1281.01 to 1281.06  |
| 20-1012         | 6-17-20     | 1050.01 to 1050.15  |
| 20-1013         | 12-2-20     | 1260.07, 1282.03    |
| 20-1014         | 12-2-20     | 1610.01             |

Section 2: That if any section, clause or phrase of this ordinance is declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 3: That all ordinances and resolutions in conflict with the provisions hereof shall be and the same hereby are repealed.

Section 4: That this ordinance shall become effective upon publication by posting as provided by the City Charter.

AUTHENTICATION

This is to certify that the below signed do hereby authenticate the foregoing record of the ordinance herein set forth.

\_\_\_\_\_  
JOSEPH G. KUSPA, Mayor

\_\_\_\_\_  
JANICE M. FERENCZ, City Clerk

Adopted: \_\_\_\_\_

Published by posting:

\_\_\_\_\_